



Linda S. Adams
Secretary for
Environmental Protection

State Water Resources Control Board

Division of Water Rights

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Division of Water Rights: <http://www.waterrights.ca.gov>



Arnold Schwarzenegger
Governor

April 2008

NOTICE TO WATER RIGHT LICENSEE

The terms of your water right license may require you to submit a Report of Licensee promptly when requested by the State Water Resources Control Board (State Water Board). The Report of Licensee is used to (1) update our ownership records, (2) determine if you are in compliance with the terms and conditions of your water right license, and (3) determine your water right project status, including the amount of water beneficially used.

The State Water Board requests that you complete and return the enclosed Report of Licensee form for 2005, 2006, and 2007 by July 1, 2008.

If your water project is covered by two or more water rights, you should only report your diversion and use of water for the project covered by the water right number printed on the Report of Licensee form. The total amount diverted and used under multiple water rights should not be combined and reported on a single form.

The Report of Licensee is mailed in three-year intervals. Each year, about one-third of the active water right licensees receive a Report of Licensee.

HOW TO FILE THIS REPORT:

You can submit the Report of Licensee form either by mail or fax to:

Mail: Division of Water Rights, P.O. Box 2000, Sacramento, CA 95812-2000.

Fax: (916) 341-5400.

If you fax the Report of Licensee form, you do not have to mail it. On-line reporting will not be available this year.

REQUIRED NOTIFICATION OF CHANGE IN OWNERSHIP

Please review and update the ownership information listed on the Report of Licensee. For new owners, we need the complete name, mailing address, and phone number. Your county assessor's office or title company does not notify us of any ownership updates. State regulations require that you, as the owner of the water right, notify us directly of any changes. Failure to notify us of the ownership change within ten days prior to assessment of annual water right fees may result in your liability to pay annual fees even if you sold the property. The annual fee for your License is based on the FACE VALUE amount shown on the report form.

POTENTIAL CREDITS MUST BE CLAIMED

An appropriative water right can be reduced or revoked through five continuous years of nonuse. Under certain conditions, a reduction or loss of the appropriative water right may not occur due to: (1) water conservation efforts, (2) use of recycled, desalinated, or polluted water,

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and/or (3) conjunctive use of groundwater and surface water. Any credit claim based on Conservation of Water (Water Code section 1011), Water Quality and Wastewater Reclamation (section 1010), or Conjunctive Use of Surface Water and Groundwater (section 1011.5) must be reported on page 2 of the enclosed Report of Licensee form. Failure to report the amounts will deprive you of the benefits allowed under the applicable Water Code sections.

Please complete and return the Report of Licensee form by July 1, 2008. Thank you for your cooperation. If you have any questions or need assistance with completing the form, please call the Division staff person on phone duty at (916) 341-5300.

Sincerely,

ORIGINAL SIGNED BY

John O'Hagan, Chief
Enforcement Section
Division of Water Rights

Enclosure